



Treasurer's Stamp

Business License Application

Please Complete All Sections FOR APPLICATION

For renewals only fill info that has changed since last renewal

Date of Application _____

License Number _____ (Assigned by the
City for New Applications)

Check all that apply

____ RENEWAL | ____ Home Business License | ____ Commercial Business License | ____ Temporary

Business Owner's Name _____

Owner's Address _____

Business Name _____

Please Describe your Business _____

Physical Address _____

Mailing Address _____

Phone Numbers:

Mobile _____ Text? Y N Business Phone _____ Other _____

Website _____ Email _____

UT Sales Tax I.D. (MANDATORY) _____ Federal Tax I.D. _____

Are you required to have State License? (If yes, Please Attach State License) _____ YES _____ NO

Average Number of Employees _____ Part or Full Time _____

Days and Hours of Operation _____

Do you want your business address/phone number shared with other entities? _____ YES _____ NO

Business is a _____ Corporation _____ Sole Proprietorship _____ Partnership _____ Limited Liability

Business License Fees

License Number _____

Commercial/Home Business Application Fee \$40.00 \$ _____**Commercial** Business License Renewal Fee \$25.00 \$ _____Number of Full-Time **Commercial** Employees _____ @ \$5.00 each \$ _____Number of Part-Time **Commercial** Employees _____ @ \$3.00 each \$ _____

Approved Beer-License Fee \$37.50 \$ _____

Renewal Application Only:

25% Penalty if Paid after February 15th of the year \$ _____

50% Penalty if Paid After March 31st of the year \$ _____

TOTAL FEES DUE \$ _____

Temporary \$10 \$ _____

Applications are subject to approval by the Zoning Administrator. Applications also may require approval from the Police Department, Fire Department, Historic Main Street Committee, and/or Sanpete County Health Department.

HOME BUSINESS APPLICANTS: Home business license applications require a 2 week Neighbor Response Period, even if the home business is operated in the Commercial Zone. Home businesses licenses are conditional use permits subject to conditions that make them conducive to residential or other zones not usually associated with businesses.

If you have discontinued your business, please submit to Spring City Hall a letter stating this with signature and date. Failure to obtain a business license or commence any business activities without the class or type of license required by this municipality is a Class B misdemeanor, UAC 76-8-410 and carries a \$290.00 fine.

"I hereby attest that the information submitted is a correct and true reflection of the applicant(s), and the nature of the business and the number of participants. I agree to conduct business strictly in accordance with provisions of Spring City Ordinance, laws, and statutes governing operation of said business. I understand that this application may be subject to audit for accounting purposes."

Applicant Signature _____ Date _____

Office Reviewed _____ Date _____

Zoning Admin Signature _____ Date _____

(Zoning Administrator not required to sign for temporary licenses or renewals)

Police Chief (if required) _____ Date _____

Fire Chief (if required) _____ Date _____