

Zoning permits are applied for together with Building Permits on the Sanpete Building Department webpage.

Zoning Permit requirements:

- Zoning Application
- Site plan or plot plan, this can be hand drawn on regular paper, it needs to show:
 - Outline of the parcel or lot line boundaries.
 - Existing structures.
 - Existing easements.
 - Location of proposed structures.
 - Distances (in feet) from proposed structure to the lot lines in all four directions. ○ Roads or driveways.
- Owner affidavit.
- Police, fire, and ambulance waiver.
- Letter from HOA stating their approval (if in HOA).
- City buffer zone form (if in buffer zone).
- Photo copy of septic permit (if no city sewer).
- Proof or letter of feasibility for power service (city or Rocky Mtn).
- Proof or letter of water, approved for domestic use. (city, well, or spring). □ Fee of \$50. (This will be added to the building permit).

The Zoning department will check:

- Taxes must be current.
- Proof of culinary water ownership (city, well, or spring).
- Flood zones.
- Wildland Urban Interface zone (WUI).
- Setbacks from property lines.
- Frontage and/or access to road.

See next page...

Sanpete County Zoning Application

Date _____

Name _____ Property address _____
Address _____ Serial# _____
City _____ Name of closest city _____
Phone _____ Owner of property _____

Describe type of structure you want to build _____

Zoning Approval (Office Use)

Zone property is in _____ Front setback _____ Side setback _____ Rear setback _____

Documents required

Water _____ Sewer _____ Power _____ Road _____ Police & Fire _____

HOA/City Buffer zone _____ Owner Affidavit _____ Is property in flood zone _____

Subdivision required _____ Plot plan Required _____

Tax Notice _____ Title search _____ Copy of Plat _____ WUI _____

Other _____

Property Research

Serial#

Existed Date, # Acres, When Divided, Structures

Serial#	Existed Date, # Acres, When Divided, Structures

Comments _____

Person doing Research _____ Zoning Administrator _____

Date _____

Date Permit Expires _____

SANPETE COUNTY
CITY BUFFER ZONE APPLICATION NOTICE

160 NORTH MAIN, SUITE 201
MANTI, UTAH 84642

PHONE 1-435-835-2113
FAX 1-435-835-2114

CITY NOTICE OF ZONING / BUILDING PERMIT REQUEST

Names of applicant _____ Date _____

Name of project _____

Project address or plat serial numbers _____

Project description _____

Zoning _____ Acreage _____

Applicants address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

Contact person _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

Buffer Zone: Comprising of the RA-1, RA-2, BC and Industrial zones located within 1 mile of the Municipality where a proposed development and/or change of use, is required to give notice to the Municipality, allowing the Municipality the ability to review and recommend utility services (power, water and sewer) and road development standards relative to the Municipalities Development Plan, Annexation Plan and/or Expansion Area.

ACTION TAKEN

1. Does the city anticipate annexation of this property into the city limits? Yes No

Comment: _____

2. Are the city roads that service this project adequate? Yes No

Comment: _____

3. Services provided by the city
Water: Explain _____ Yes No

Power: Explain _____ Yes No

Sewer: Explain _____ Yes No

4. County road and utility easement development directives as per the municipality's development plan, annexation plan and/or expansion area for; existing roads, development roads & future roads.

Explanation: _____

City Representative _____ Date _____

Additional City Officials Signatures _____

**SANPETE COUNTY BUILDING INSPECTOR
160 North Main; Suite 201
MANTI, UTAH 84642**

Telephone Number: (435) 835-2113

Fax Number: (435) 835-2114

**POLICE PROTECTION /FIRE PROTECTION & AMBULANCE SERVICE
DISCLAIMER AFFIDAVIT**

I understand that in receiving and paying for a building permit in a rural area of Sanpete County; and, if required, when requesting police protection, fire protection, ambulance service, or any combination of these services, that because of distance , travel, weather, terrain, or other conditions that may affect response time, or prohibit response to requested assistance, I hereby accept full responsibility for protection of my life or other lives present on my property, all building structures and personal property.

I understand and accept the above statement as applicable to property which I intend to occupy and develop, and structures I intend to lawfully erect in an unincorporated area of Sanpete County.

Property Serial #

Legal Address of Property

Dated this _____ day of _____ 20_____

Signature of owner

Subscribed and sworn before me this _____ day of _____ 20 _____ ,

in the County of _____ State of Utah.

Notary Public

My Commission expires: _____

AFFIDAVIT

PROPERTY OWNER

STATE OF UTAH }
 }ss
COUNTY OF SANPETE }

I (we), _____, being duly sworn, depose and say that I (we) am (are) the owner(s) of the property identified in the attached application and that the statements herein contained and the information provided in the attached plans and other exhibits are in all respects true and correct to the best of my (our) knowledge. I also acknowledge that I (we) have received written instructions regarding the process for which I (we) am (are) applying and the Sanpete County Planning Staff have indicated they are available to assist me in making this application.

(Property Owner)

(Property Owner)

Subscribed and sworn before me this ____ day of _____, 20____.

(Notary)
Residing in _____ County, Utah

My commission expires: _____

AGENT AUTHORIZATION

I (we), _____, the owner(s) of the real property described in the attached application, do authorize as my (our) agent(s), _____, to represent me (us) regarding the attached application and to appear on my (our) behalf before any administrative or legislative body in the County considering this application and to act in all respects as our agent in matters pertaining to the attached application.

(Property Owner)

(Property Owner)

Dated this ____ day of _____, 20____, personally appeared before me _____, the signer(s) of the agent authorization who duly acknowledged to me that they executed the same.

(Notary)
Residing in _____ County, Utah

My commission expires: _____